

Return to:

City of Concord  
Code Administration  
Health Services Division  
37 Green Street  
Concord, NH 03301  
603-225-8580



Permit #: \_\_\_\_\_

Fee: \$15.00

Make check payable to:

**CITY OF CONCORD**

-Police Department Use Only-

No. of Officers Required: \_\_\_\_\_

Restrictions: \_\_\_\_\_

Approved: \_\_\_\_\_

Police Department

**This application should be submitted in a timely fashion prior to the proposed event to allow for processing**

### **APPLICATION FOR ROAD RACE/BIKE RACE/BIKE-A-THON/WALK-A-THON**

Organization Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Person in charge of event: \_\_\_\_\_ Phone: \_\_\_\_\_

Indicate number of persons expected to participate: \_\_\_\_\_

☐ ROAD RACE    ☐ BIKE RACE    ☐ TRIATHLON    ☐ BIKE-A-THON    ☐ WALK-A-THON

Location/Route: \_\_\_\_\_

**\*\*A MAP DETAILING THE EXACT ROUTE MUST ACCOMPANY THIS APPLICATION\*\***

Proposed date(s) of event: \_\_\_\_\_ Rain Dates(s): \_\_\_\_\_

Proposed hours of event: From: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm

Additional Information (**Food vendors, D.J./live bands, amplified sound, guest speakers, musicians, tents, fire pits/bowls etc.**): **NOTE: Tents larger than 200 sq. ft. require a permit from the Fire Dept.**

Will part of the event be on the City Plaza – front of “Arch”? ☐ Yes ☐ No

If yes, will electricity be needed at the City Plaza – front of “Arch”? ☐ Yes ☐ No

**Banners are NOT permitted on the Arch.**

If “Yes”, please indicate times needed for electricity: From: \_\_\_\_\_ am/pm To: \_\_\_\_\_ am/pm

Are you requesting street closure for this event? ☐ Yes ☐ No

Letter for street closure attached: ☐ Yes ☐ No

Certificate of Insurance enclosed: ☐ Yes ☐ No

**If the event is on City Property, it is the responsibility of the permittee to clean up the area used immediately after the event, unless prior arrangements have been made with the City. There will be a fee charged for failure to comply.**

**A Letter for Street Closure must be submitted to CITY CLERK'S OFFICE and a copy to the Health & Licensing Office along with this application. Approval for Street Closure from the City Council must be received before the permit is issued.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Health & Licensing Officer

Revised: 12/9/15